

**COUNTY OF SAN DIEGO
HEALTH AND HUMAN SERVICES AGENCY
COMMUNITY ACTION BOARD (CAB)
1255 Imperial Avenue, San Diego, CA 92101
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**CAB Meeting Minutes: December 7, 2011
Note: This is a Special Meeting**

CALL TO ORDER

CAB Vice Chair Scott Suckow called the meeting to order at 5:10 p.m.

A quorum was achieved at 5:16 p.m. and lost at 5:35 p.m. Agenda items requiring CAB vote were dealt with during quorum.

ROLL CALL

- Present: Ana Briones-Espinoza; Scott Suckow; Awichu Akwayna; Jeannine Nash; Keith Stevenson, Jasmin Kirkland; Margie de Ruyter; Denise Reed
- Excused: Nelson Leone; Rebecca Baez-Garcia; Ann Durham; Adriana Paulson; Filipa Rios; Paul Moose; Sonia Ruiz; Jose Rivera
- Absent: None
- Staff: Sylvia Melena; Dan Vasquez; Corinne M. Rodriguez; Luke De Smet
- In the initial absence of Ana Briones-Espinoza, the meeting was chaired by Scott Suckow. Scott Suckow had to leave at 5:35 p.m. and was replaced as chair by Ana Briones-Espinoza at 5:38 p.m.

ACCEPTANCE OF AGENDA

- Keith Stevenson motioned to approve the December 7, 2011 agenda as restated. Awichu Akwayna seconded the motion. The agenda, as restated, was unanimously approved.

APPROVAL OF MINUTES

- Margie de Ruyter motioned to approve the November 9, 2011 minutes. Awichu Akwayna seconded the motion. The minutes were unanimously approved.

ACTION ITEM: COMMUNITY SERVICES BLOCK GRANT 2012 REVENUE AGREEMENT BOARD LETTER – Dan Vasquez, Health and Human Services Agency, Strategic Planning & Operational Support

- Dan Vasquez drew notice to the handout COMMUNITY SERVICES BLOCK GRANT 2012 REVENUE AGREEMENT BOARD LETTER. The proposed letter is from the Chief Administrative Officer to the Board of Supervisors, recommending that the board adopt the resolution titled "A Resolution of the Board of Supervisors of the County of San Diego Regarding the Administration of the 2012 Community Services Block Grant."
- The resolution would approve the Community Services Block Grant 2012 Revenue Agreement allotting funding during the calendar year of 2012 in the amount of \$3,091,263. This amount would be a 2.8% decrease from 2011 funding levels.
- If approved, this agreement would fund the 2012-2013 Community Action Plan.

- Sylvia Melena and Dan Vasquez both noted that this 2012 funding amount may change depending upon the degree of possible budget cuts at the federal level.
- Denise Reed motioned to approve board letter. Keith Stevenson seconded the motion. The motion was unanimously approved.
- Sylvia Melena noted that the board letter is dated January 24, 2012, but CAP plans to present this at the January 10, 2011 Board of Supervisors Meeting.

CSBG PROGRAM FUNDING REDUCTION PLAN – Dan Vasquez, Health and Human Services Agency, Strategic Planning & Operational Support

- Dan Vasquez drew notice to handouts FUNDING SCENARIO #1 – 50% CSBG CUT ACROSS PROGRAMS and FUNDING SCENARIO #2 – CUT TO SPECIFIC OUTCOMES. These scenarios represent contingency budgeting plans in the event that potential federal budget cuts result in a 50% decrease in CSBG funding. Scenario #1 represents a 50% cut across the board to all contracts. Scenario #2 considers several factors and in making the cuts, while achieving an overall cut of 50%. Scenario #2 would allow for specific actions such as decreasing funding to programs that have alternate sources of funding, preserving contracts that require very little funding, and other factors.
- The CAB discussed the scenarios extensively.
- CAB discussed the possibility of more individual contractors attending meetings and offering presentations on their services and programs. It was also suggested that CAB members be informed regarding contractor performance prior to presentations. This would better equip CAB to make recommendations regarding possible targeted cuts in the future.
- The consensus recommendation from the CAB was for CAP to cut each program by the same percent should the CSBG budget be cut by 10% or less; and to administer the budget cuts on a program by program basis given consideration to all the factors should the CSBG budget cut by more than 10%. CAP staff will consider the CAB's recommendation should the CSBG budget be cut.

PUBLIC COMMENT

- Denise Reed shared concerns of individuals in her region regarding their experiences at a local Family Resource Center. Ms. Reed will provide additional information to Sylvia Melena. Denise Reed also requested information regarding the Thrive San Diego Initiative, as she wishes to help promote the program.
- CAP staff distributed cards containing information on the Thrive Initiative's Earned Income Tax Credit (EITC) campaign to the CAB members to be given out to the public.
- Margie de Ruyter announced that the Adult and Youth One-Stop programs require evaluators, and handed out information regarding how to become involved.

ADJOURNMENT

- Meeting adjourned at 6:24 p.m.

MINUTES APPROVED BY: Denise Reed (Secretary)

Signature

Date

NEXT MEETING

- TBA